

## Online booking: Redeeming a 5 or 10 pack

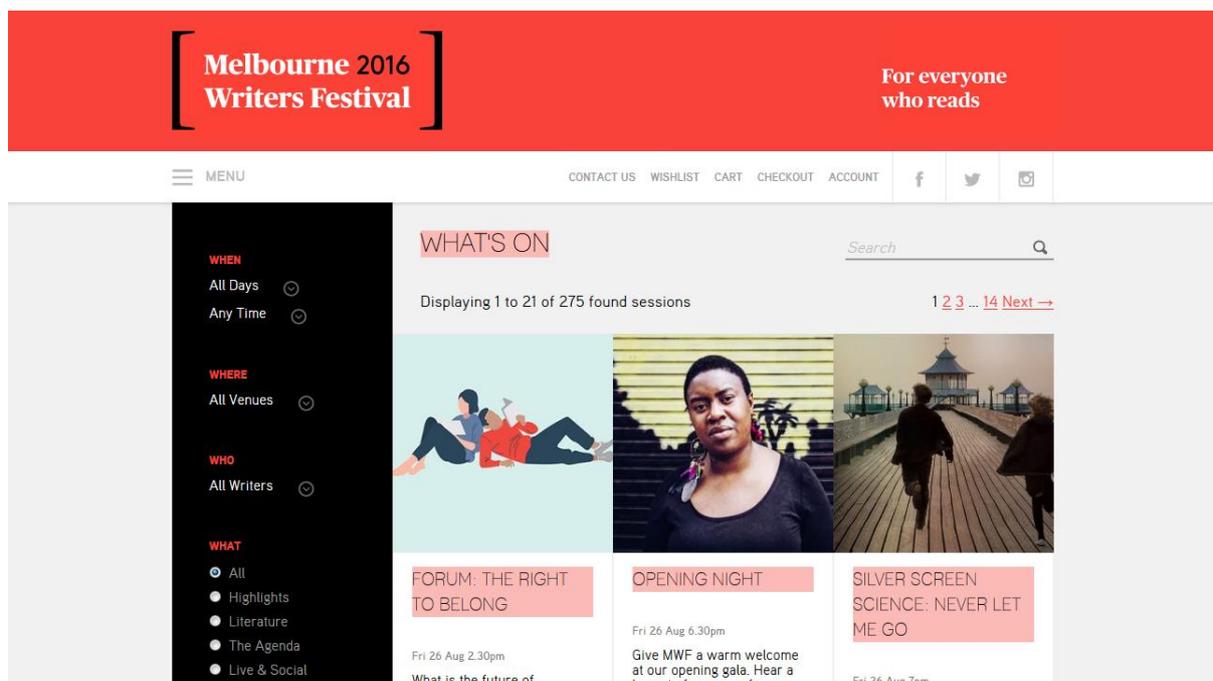
# Melbourne Writers Festival

If you have purchased or received a 5 or 10 Pack and are ready to redeem some tickets, please find step by step instructions on how to do so below.

1. Locate your seven digit pass number on your emailed receipt.
2. From the **Menu**, select **What's On** to view all the Festival sessions.



**What's On** will show you all the sessions, and you can refine the search by date, time, venue, writer, stream, etc.



When you've found a session you'd like to attend, click on the tile, and it will take you through to the session page.

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Melbourne  
Writers Festival

Please note that Ticket Packs are redeemable on standard sessions only (those priced \$22/\$19) and exclude special events (events not priced \$22/\$19).

2. Scroll down to the price listing and click **Enter Pass Number**.

QTY	TYPE	PRICE
0	General Program - Full	\$22.00
0	General Program - Concession	\$19.00

**Enter Pass Number** ▶  
Enter Promotional Code ▶

Add to Cart

Enter your seven digit pass number, and select 1 from the drop-down option. Please note that Ticket Packs are eligible for one (1) ticket per standard session. If you have another pass to use, click **Add another pass** and repeat. Click **Add to Cart**.

**TICKETS**

QTY	TYPE	PRICE
0	General Program - Full	\$22.00
0	General Program - Concession	\$19.00

**BOOK ON A PASS**  
Select or enter your pass number below and click Add to Cart to book this event on your pass.  
*Passes eligible for this event: 5 Pack*

1 Pass No:   
Add another pass

Enter Promotional Code ▶

Add to Cart

A pop up will give you a summary of what you've just added. Make sure you check it!

**TICKETS**

QTY	TYPE	PRICE
0	General Program - Full	\$22.00
0	General Program - Concession	\$19.00

**BOOK ON A PASS**  
Select or enter your pass number below and click Add to Cart to book this event on your pass.  
*Passes eligible for this event: 5 Pack*

1 Pass No:   
Add another pass

Enter Promotional Code ▶

Add to Cart

1 item in your cart

	Tim Costello: On Faith Sat 27 Aug 10:00 AM - Deakin Edge, Fed Square 1 x 5 Pack Redeem#	\$0.00
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Order Total: \$0.00

Edit Cart Checkout

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Melbourne  
Writers Festival

3. Repeat for all desired events.

Please note that you cannot book regular price tickets and book on your pass in the same transaction. If you would like to purchase additional tickets, you will need to do this in a separate transaction.

4. Confirm that your cart is at \$0.00.

Melbourne 2016  
Writers Festival

For everyone  
who reads

MENU CONTACT US f t i

My Cart 0.00 | Checkout | Wishlist | My Account

### My Cart

**Please Note**  
You have 20 minutes to complete your purchase before your tickets are removed.  
[» Browse for further events](#)

1 item in your cart

Event	Type	QTY	Price	Sub Total
<a href="#">1301 - Tim Costello: On Faith</a> <a href="#">Deakin Edge, Fed Square</a> Sat 27 Aug 10:00 AM	5 Pack Redeem Pass No:	1	\$0.00	\$0.00
<b>Item Total</b>				<b>\$0.00</b>
<b>Order Total</b>				<b>\$0.00</b> <small>(inc. GST)</small>

Clear Update Checkout

MasterCard Visa

5. When ready, proceed to **Checkout**. Once you click **Checkout** you will be prompted to create an account (you will need a valid email address), or login if you already have one.

MENU CONTACT US f t i

My Cart 0.00 | Checkout | Wishlist | My Account

### Checkout

Login Payment Receipt

Please login below to continue checking out. If you are a new user please enter your email address and a password. In future you may quickly login using these details.

**Returning Customer**  
Login to your existing account below.

Email Address  \* Required

Password  \* Required

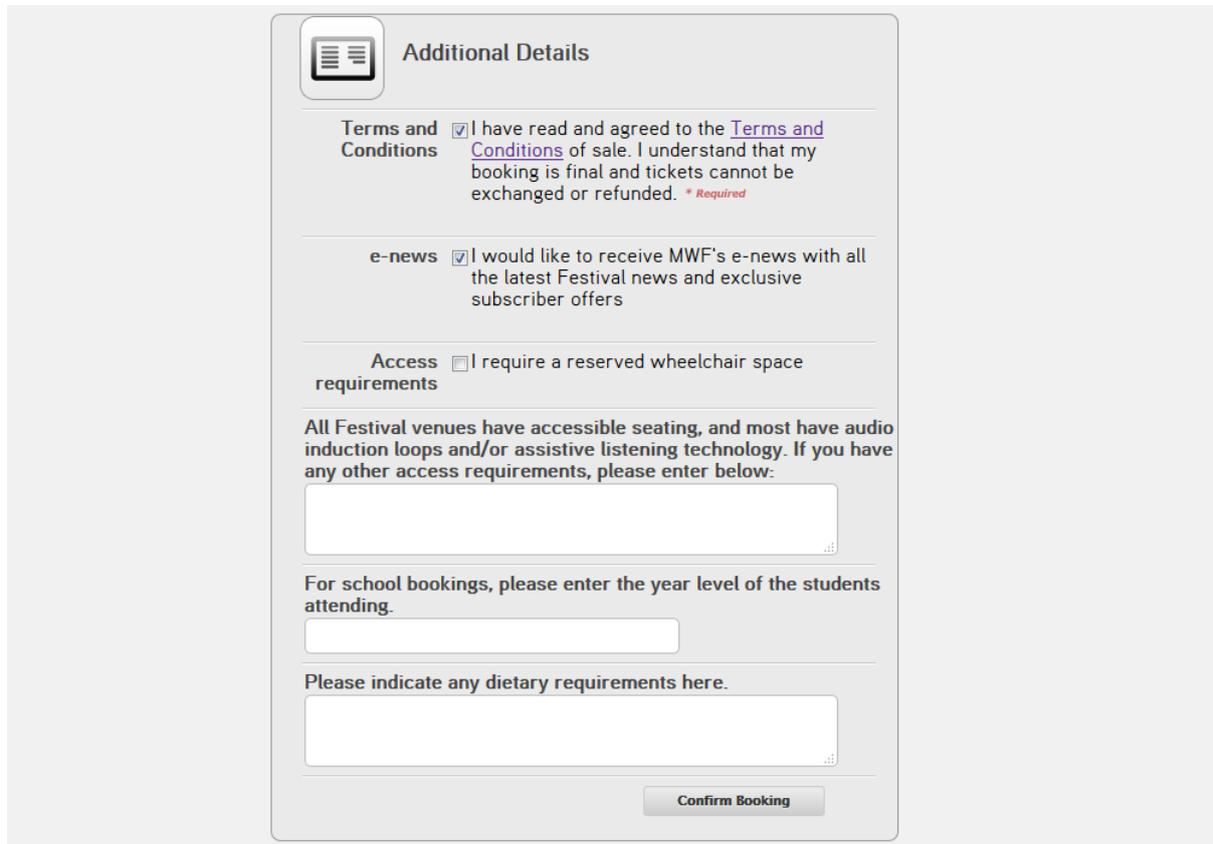
[Forgotten your login?](#)

**New Customers**  
Signup with a new account. Your account allows you to view order history, reprint tickets.

Email Address  \* Required

**Online booking:  
Redeeming a 5 or 10 pack**

6. Enter your contact and additional details. Make sure you check the **Terms and Conditions** box. Click **Confirm Booking**.



The screenshot shows a web form titled "Additional Details" with a list icon in a square. The form contains several sections:

- Terms and Conditions:** A checkbox is checked, followed by the text: "I have read and agreed to the [Terms and Conditions](#) of sale. I understand that my booking is final and tickets cannot be exchanged or refunded. \* Required".
- e-news:** A checkbox is checked, followed by the text: "I would like to receive MWF's e-news with all the latest Festival news and exclusive subscriber offers".
- Access requirements:** A checkbox is unchecked, followed by the text: "I require a reserved wheelchair space requirements".
- Accessibility notice:** A paragraph stating: "All Festival venues have accessible seating, and most have audio induction loops and/or assistive listening technology. If you have any other access requirements, please enter below:". Below this is a text input field.
- School bookings:** A text label: "For school bookings, please enter the year level of the students attending." followed by a text input field.
- Dietary requirements:** A text label: "Please indicate any dietary requirements here." followed by a text input field.
- Submit:** A button labeled "Confirm Booking" at the bottom right of the form.

7. You will receive your tickets via email, but you can also download and print them straight away. You can also view your bookings in your account.

**For full Terms and Conditions please go to <http://www.mwf.com.au/terms-of-use/terms-of-sale/>**