

Melbourne Writers Festival – Board Director

Board Member and Chair of Fundraising Committee

Melbourne Writers Festival

Voluntary

Located in Melbourne

Apply your time and fundraising experience to enrich the Melbourne literary scene!

About Us

Melbourne Writers Festival brings writers and readers together to be inspired, challenged and thrilled by an intelligent, rousing and diverse program of books and ideas. Based in the heart of Melbourne, a UNESCO City of Literature, we provide the inspiration and framework for vital, timely conversations.

We are a charity with DGR status funded by ticket sales, government grants, corporate sponsorships and philanthropy.

The Opportunity

Are you passionate about books, ideas and making a difference? Melbourne Writers Festival is inviting expressions of interest for an experienced professional to join the Board of Directors and take on the pivotal role of Chair of the Board Fundraising Subcommittee. This is an opportunity to lead and energise MWF's fundraising efforts, helping build a sustainable future for one of Melbourne's most loved cultural events. You'll bring your passion, expertise and networks to champion MWF's purpose and help shape its impact for years to come.

As a Board Member, you'll work with a dedicated team of directors and staff who share a deep commitment to MWF's vision: <https://mwf.com.au/about/board-staff/>

What we're looking for in this role

We're seeking someone who:

- Shares a genuine commitment to MWF's purpose and passion for books and literature
- Has a strong track record in good governance
- Has proven fundraising expertise and the enthusiasm to drive MWF's fundraising activities
- Has experience in event management
- Is skilled at leveraging networks to assist with fundraising initiatives
- Promotes collaboration
- Can dedicate sufficient time to fulfill this meaningful role

Expected Time Commitment

- Preparation for and attendance at six to eight Board meetings per year (Tuesday evenings, 90 minutes)
- Chair of Fundraising Committee, to meet three to four times per year
- Take a leadership role in organising two key fundraising events per year

Why Join Us?

Your leadership will directly support MWF's ability to continue inspiring and challenging audiences while ensuring the Festival's long-term sustainability. Help us write the next chapter of Melbourne Writers Festival.

Melbourne Writers Festival is committed to diversity and inclusion at all levels of the organisation, including its Board of Directors. Melbourne Writers Festival encourages expressions of interest from members of under-represented communities.

Please note this is a voluntary, unpaid position.

Queries can be directed to MWF Chair Debra Russell via email: cosec@mwf.com.au. Please note, there may be a delay in response to queries between 23 December 2024 – 6 January 2025, however we will respond as soon as possible.

To apply, please submit your cover letter and resume to Gail Lister via email: gail.lister@transport.vic.gov.au.

Expressions of interest close on 11.59pm, Sunday 19 January 2025.